



THE ROMAN CATHOLIC
DIOCESE OF NASHVILLE

Called to live and proclaim the good news of Jesus Christ



SUPERINTENDENT OF CATHOLIC SCHOOLS

June 14, 2018

CATHOLIC RECRUITER ASSOCIATES

EXECUTIVE SEARCH • MANAGEMENT CONSULTING



OVERVIEW

The Superintendent of Catholic Schools will provide vision, leadership, and direction for the mission and operation of the 16 Catholic elementary schools and 3 Catholic high schools in the Roman Catholic Diocese of Nashville. This practicing Catholic, a strategic leader, will promote and advance the Catholic identity, academic excellence, and vitality and viability of the Catholic schools while maintaining the principles of stewardship to advance the catechetical and educational mission of the Church. She/he will assist the Bishop of Nashville and parish pastors in their teaching mission, support school administrators in the exercise of their duties, oversee school curricula, provide opportunities for continuing formation and leadership development for Catholic School leaders, assist in the recruitment and hiring of school leadership staff, serve as a liaison with public entities and community stakeholders, promote effective communications within and about Catholic schools, effectively maintain a positive public image about Catholic schools, and encourage and facilitate faithful Catholic formation of students and staff.

Position: Superintendent of Catholic Schools

Reports to: Chief Administrative Officer/Vice Chancellor

Mission, Vision & Qualifications

MISSION STATEMENT

The mission of the Catholic Schools of the Diocese of Nashville is to promote a love for and a knowledge of Christ through a quality education in the Catholic tradition.

VISION

Through the Mission of the Catholic School's Office and as a ministry of the universal Church, the schools of the diocese of Nashville strive to provide an exceptional Catholic educational experience open to all in Middle Tennessee. By offering a balance of love, faith, academics, service, fine arts and athletics, the schools of the Diocese seek to develop the whole child in the image of Christ.

QUALIFICATIONS

- A practicing Roman Catholic in good standing with the Church, able to respect, promote, accommodate, and not conflict with the mission, moral and social teachings, doctrines, and laws of the Roman Catholic faith.
- A Master's degree (Doctorate preferred) in Education and/or Education Administration.
- At least five years of teaching experience, and five years of administration experience in Catholic education as a school principal, superintendent, school administrator, or diocesan Catholic education official. Experience with both elementary schools and high schools strongly preferred.
- Ability to be an inspirational, passionate advocate for Catholic education, and demonstrate a complex understanding of the issues, challenges and opportunities present in Catholic schools today.
- Strong administrative, planning, and organizational leadership skills, especially in the areas of strategic planning, financial management, change management, conflict resolution, and leadership development.
- Excellent presentation skills including public speaking, verbal and written communication skills. Skill in producing concise reports and recommendations, making presentations to varied groups, and articulating an inspiring commitment to the Mission and Vision of Catholic schools in the Diocese.

Benefits	○	This position offers comprehensive benefits and retirement plan. Details available from Human Resources.
Expected Travel	○	20-30%; Minimal overnight travel.
Compensation	○	Highly Competitive
Deadline for Application	○	August 15, 2018

For consideration, please email cover letter and resume to:

Dr. Arlene McSweeney, Ed.D.
Catholic Recruiter Associates
Arlene@CatholicRecruiter.com

Search managed by:

CATHOLIC RECRUITER ASSOCIATES

EXECUTIVE SEARCH • MANAGEMENT CONSULTING

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