



Saint Jude *the* Apostle  
Catholic School  
*nurtures the formation of saints and scholars*



# PRINCIPAL

April 23, 2024

CATHOLIC RECRUITER ASSOCIATES

EXECUTIVE SEARCH • MANAGEMENT CONSULTING



## BACKGROUND

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[Saint Jude the Apostle Catholic School](#), a PK-8 parish school located in Sandy Springs, Georgia, seeks a principal beginning July 1, 2024. A three-time U.S. Department of Education Blue Ribbon School, Saint Jude the Apostle Catholic School enrolls 483 students with a dedicated and professional staff of 38 teachers and 36 ancillary staff members. The school is fully accredited through Cognia District-Wide Accreditation and is a candidate for Cognia stem accreditation.

The Principal will have support staff including an Assistant Principal, Director of Operations, Director of Enrollment, Director of Advancement and Technology. This position reports to the Pastor of the parish and the superintendent of schools.

## Mission Statement

Saint Jude the Apostle Catholic School nurtures the formation of Saints and Scholars.

## Goals

Saint Jude the Apostle Catholic School:

- Develops Catholic Faith
- Demonstrates Christian Living
- Commits to student learning
- Fosters good stewardship of God's world

## Quick Facts

- Saint Jude the Apostle Catholic School is a multiple National Blue Ribbon School awardee, 2003, 2014, and 2023.
- Located in Sandy Springs, Georgia.
- Serves 483 students from Pre-K 4 through 8th grade.
- There is one homeroom in Pre-K 4, two homerooms in grades K – 5, 7, and 8, and three homerooms in grade 6.
- The class size for Pre-K 4 is 15 students. The class size for Kindergarten is 26. Generally, there are 28 students in each of the 1st through 5th grade classrooms. Middle School class sizes vary from 24 to 28 students.
- The school draws students from a large area including Sandy Springs, Dunwoody, Brookhaven, Atlanta, Roswell, Marietta, Alpharetta, and as far north as Cumming.
- The cornerstones of our program are strong Christian values, our Catholic beliefs and traditions, and a spirit of cooperation.
- Fully accredited by, and meets all standards of, Cognia Accrediting Agency.
- Membership held in the National Catholic Education Association (NCEA), the Georgia Independent Schools Association (GISA), the National Association of Elementary School Principals, the Association for Supervision and Curriculum Development, and the Atlanta Area Association of Independent Schools (AAAIS).

## History of Saint Jude the Apostle Catholic School

September 4, 1962, marked the official opening of Saint Jude the Apostle Catholic School. Kindergarten and grades 1-4 were staffed by five lay teachers, and Father Stapleton assumed the role of principal. The school, built on a portion of 17 acres of land donated by the Spalding Family, housed 150 students in the “west corridor” of the building, while the “east corridor” was the temporary church. The Grey Nuns of the Sacred Heart of Philadelphia, led by Sister Sally White as Principal, came to the school in the fall of 1963. With the arrival of the sisters, grades K through 8 were staffed and, in June 1964, Saint Jude the Apostle Catholic School graduated its first class with 18 students.

## Qualifications & Requirements:

The successful candidate will be a practicing Catholic in good standing with the Catholic Church who exhibits the ability to continue the tradition of high academic achievement while maintaining the school's strong Catholic identity.

- Minimum of a Master's degree in Educational Leadership.
- Minimum of three to five years of Catholic school administrative experience.
- Superior communication skills.
- A collaborative leadership style to lead others in the mission of Catholic education, knowledgeable in current areas of professional development.
- Excellent instructional leadership.

The schools in the Archdiocese of Atlanta offer drug-free environments and are in full compliance with federal statutes for non-discrimination in employment.

To learn more about this amazing school, visit [our website](#).

**Salary:** Salary and benefits are competitive with the local Catholic school market and commensurate with experience.

**Application Deadline:** May 31, 2024

*(We reserve the right to shorten the deadline for applications if we have sufficient interest. Please apply early to ensure your background will be considered.)*

**To apply, please submit the following two documents as separate PDF attachments.**

**Please put "St. Jude" as the Subject.**

1. Cover letter (no greater than two pages).
2. Current resume (include all work- and service-related experiences, dates, and education related to the position).

**Please email cover letter and resume to:**

Marie C. Keith  
Senior Director, Education and Recruiting  
Catholic Recruiter Associates  
[Marie@catholicrecruiter.com](mailto:Marie@catholicrecruiter.com)

All inquiries, nominations, and applications will be treated with the highest degree of confidentiality and the greatest respect.

**Note:** Only those selected for an interview with the search committee will be contacted.

Search managed by:

**CATHOLIC RECRUITER ASSOCIATES**

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