



Cardinal Kung Academy



Principal of Cardinal Kung Academy
Stamford, CT
Start date: Spring 2021

Cardinal Kung Academy invites nominations and applications for the position of Principal of Cardinal Kung Academy. Cardinal Kung Academy is a classical Catholic high school seeking a highly engaged, visionary and entrepreneurial leader who is fully committed to Catholic education based on the classical model.



Cardinal Kung Academy, Stamford, CT

Cardinal Kung Academy opened in 2018 and is a classical school serving grades 7-12. Cardinal Kung Academy is unique in the Bridgeport Diocese due to its classical curriculum and university model schedule. The school is governed by a Board of Directors with the assistance and supervision of the Superintendent of Schools of the Bridgeport Diocese.



Namesake

The school is named after Ignatius Cardinal Kung Pin-Mei, a Chinese priest who spent 30 years in prison in communist China, much of it in solitary confinement, because he would not renounce his allegiance to the Roman Catholic Church. He was chosen for his example of steadfast loyalty to Jesus Christ and the authority of the Pope, as well as his connection to the local area. Cardinal Kung's motto "neither sword nor fire can take away my faith in God" remains relevant today.

Mission

The mission of Cardinal Kung Academy is to support parents in their role as primary educators of their children by providing a rigorous Catholic classical high school education at a reasonable cost.

Philosophy

Catholic

While the immediate goal of the school is to prepare students for college, the larger mission is to form them for a robustly intellectual and spiritual Catholic life rooted in joy with the ultimate goal of eternal beatitude with God in Heaven.

Classical

The curriculum is integrated; students read original classical texts and hold discussions in seminar-style classes where appropriate. History and Literature are read chronologically and in complement with other disciplines, such as Theology, Latin, music, art and drama, of that academic year. Rigorous conventional science and math classes round out the curriculum.

Affordable

Any and all students seeking a Catholic classical education, who are capable of doing the work, should have access to that formation, regardless of financial means. To this end, the Board of Directors is committed to keeping tuition at affordable levels and to devoting fundraising efforts to provide scholarships to families of limited means allowing access to the type of education provided by the school.



Job Description

The Principal of Cardinal Kung Academy serves as the school's academic, spiritual and administrative leader in accordance with the mission, philosophy and by-laws established by the Board of Directors and the Office of the Superintendent. The Principal is an employee of the Board and is charged with carrying out the school's strategic plan within the budget and policy parameters established by the Board. The Principal attends Board meetings as an ex officio member. The Principal is also expected to assist with marketing and fundraising efforts.

Duties and Responsibilities

Academic Leadership

Working in partnership with the Board of Directors, the academic priority of the Principal of Cardinal Kung Academy is to recruit, motivate, and retain an excellent teaching staff. The goal of academic excellence requires the Principal to collaboratively direct all members of the school staff and communicate effectively with parents.

The Principal oversees classroom management and lesson plans by setting specified standards for individual areas of study, holding regular faculty meetings, guiding teachers in selecting appropriate texts that complement other course offerings, encouraging ideas for program improvement, defining performance standards and evaluating faculty against those standards, establishing reasonable faculty workloads, working with teachers to calibrate homework levels, and coordinating substitute teachers. The Principal is also responsible for curriculum implementation within the guidelines set by the Board.

Spiritual Leadership

The Principal must be fully committed to the spiritual formation of students to assist them in their desire for eternal salvation. The Principal will facilitate student participation in the sacraments in collaboration with the school's chaplain, assist the school's chaplain in scheduling weekly school Masses, coordinate student and faculty retreats, and encourage the spiritual and professional growth of the faculty.

Job Description (*continued*)

Administrative Leadership

Working with the administrative staff, the Principal is responsible for: the supervision of teachers, meeting with all incoming students and parents, arranging open houses, ensuring students receive guidance counseling, establishing and implementing fair but firm discipline procedures, handling questions and grievances of the faculty and parent body in a balanced and professional manner, maintaining a culture of open communication with parents, students and faculty, ensuring the safety of buildings and equipment including arranging for fire, police and health department inspections, coordinating needed repairs, scheduling cleaning, and implementing emergency procedures and drills.

Marketing and Fundraising

In order to assist with marketing the school and raising needed funds, the Principal is expected to arrange open houses and special event activities, attend all school functions including fundraisers, prepare or assist with grant application preparation, and develop relationships with heads of other private Catholic schools, especially K through 8th grade institutions.

The Principal will assist in creating a vision for the school and in developing and implementing the strategic plan; will embrace and advance the distinctive character of the school as a Catholic, classical school; and will work to implement marketing strategies and enhance enrollment.



Desired Qualities

The ideal candidate will:

- Be a practicing Catholic who considers the job of Principal a vocation
- Be comfortable signing a Profession of Faith and an Oath of Fidelity to the Magisterium
- Have at least a Master's degree in a related field
- Have training and experience in school administration
- Have teaching experience
- Be familiar with classical curriculum and methods
- Have excellent oral and written communication skills
- Be able to discipline with charity and fairness
- Have an entrepreneurial spirit
- Be hard-working, decisive, inspirational and able to lead by example
- Appreciate the start-up status of the school and be willing to take on any needed jobs
- Have experience with fundraising
- Understand fiscal management
- Be an avid reader



To Apply

Interested candidates should submit the following materials electronically as separate documents (preferably as PDF files):

- Formal cover letter expressing interest in the position and aligning your skills and experiences with the leadership needs of Cardinal Kung Academy, as stipulated above.
- Current resume with all appropriate dates included
- Brief statement of educational or leadership philosophy and practice
- List of at least five references with name, title, phone number and email address of each (references will not be contacted until a serious mutual interest is established and not without the candidate's permission).

Deadline for Application: December 30, 2020

Note: We reserve the right to shorten the deadline for applications if we have sufficient interest. Please apply early to ensure your background will be considered.

For consideration, please email resume to:
Brent Morton
Vice President Catholic Recruiter Associates
Brent@CatholicRecruiter.com

Only those selected for an interview with the search committee will be contacted.



Diocese of Bridgeport Catholic Schools

The following principles provide a vision for all Catholic Schools in the Diocese of Bridgeport:

- Catholic Schools are considered a vital mission of the Diocese as they form, inform, and transform the lives of young people in the Catholic faith.
- Catholic schools are Christ centered and have as their primary mission the education and evangelization of students, families, and staff with the goal of nurturing a commitment to missionary discipleship.
- Catholic Schools recognize the dignity of every child and challenge students to fully develop their God-given gifts and talents.
- Catholic Schools are safe and nurturing environments that are family oriented and encourage students to respect life and serve others.
- Catholic Schools are staffed by administrators, teachers, and other professionals who are called to be formed as authentic and intentional witnesses as they fulfill their role as catechists of the Catholic faith.

Mission Statement

Rooted in the Catholic Faith, Catholic Schools in the Diocese of Bridgeport are Christ-centered communities which embrace the dignity and uniqueness of every child and challenge all students to develop their God-given gifts and talents. Each Catholic school is a place where young people are informed by the truths of our world, formed by the values that will help them to mature spiritually and transformed by a vibrant faith that will lead them to become educated and articulate citizens of the world with a commitment to serve the Lord as missionary disciples.

