



# CHIEF OPERATING OFFICER

November 22, 2022

CATHOLIC RECRUITER ASSOCIATES

**EXECUTIVE SEARCH • MANAGEMENT CONSULTING** 



# BACKGROUND

The Franciscan Friars of the Atonement recognize the pain of living in a broken world. We see these wounds within ourselves, in our relationships, in our Church and even between different faiths. Inspired by St. Francis of Assisi, Fr. Paul Wattson, SA, Servant of God, founded the Franciscan Friars of the Atonement to walk as brothers alongside those who are lost and need God's healing.

The Friars seek to encourage others to find the unity God has given them within themselves, with God and with one another. Their ministries serve this cause of unity in a variety of ways. The Friars work with individuals through healing and rehabilitation programs such as St. Christopher's Inn and the Do Not Fear to Hope HIV/Aids support group. Along with their pastoral work through the Graymoor Spiritual Life Retreat Center, you can also find them in parishes throughout the world, fostering a spirit of ecumenism and authentic charity. Additionally, the Friars are devoted to ecumenism on a global scale, seeking to promote dialogue within the whole of Christianity and between all religions.

#### **Our Values**

We are called to witness and proclaim the Gospel of Christ in the Franciscan Atonement Tradition believing that Christians can and will be one. We encourage and promote dialogue and understanding among all faiths.

#### We believe in...

transforming conflict by being instruments of justice and peace, honoring and embracing the dignity of all people, living "minimum for self, maximum for God," being stewards of God's Creation, and ministering to those in need of physical and spiritual healing.

#### We partner with those who share our values.

#### Our Mission

We exist as a Catholic religious community to invite the world to join us in the quest for healing and reconciliation.

We do this by living, embracing, and fostering the Franciscan spirit of At-One-Ment which includes:

- The unity of all; and
- The healing of the broken and those who have lost their way.

#### We joy in God.

#### Our Foundation

In the spirit of our Founders Father Paul Wattson, SA, and Mother Lurana White, SA,we pray that all may be one so that the world may believe.

#### Our Vision

Our vision is to bring at-one-ment to a fragmented world through gospel love, mercy, and healing.

### Job Responsibilities:

- Acts as a strategic partner on the leadership team and works closely with the team to ensure they are meeting performance expectations.
- Coaches and develops the team to ensure they are delivering against key business metrics.
- Looks for methods to improve quality, efficiency, and productivity, reduce costs, increase profits, or improve control measures.
- Works collaboratively to develop and/or improve systems, processes, controls, and procedures that improve the overall efficiency of the organization and ensure best practices are followed.

- Provides timely, accurate, and complete reports on the operating condition of the company.
- Motivates, coaches, and leads a high-performance management team.
- Attracts, recruits, and retains required members of the executive team not currently in place.
- Demonstrates a willingness to take on new tasks with a general attitude that no task is too small, impossible, or cannot be improved.
- Works autonomously while ensuring Minister General's expectations are readily met and exceeded.
- Fosters a success-oriented, accountable environment within the organization.

# Qualifications and Skills:

- Corporate management
- Experience with faith-based non-profit organizations
- Belief in Mission and Charism of the Friars
- Financial planning and strategy
- Strategic planning and vision
- Promotion of process improvement
- Forecasting
- Marketing and business development
- Budget development
- Ability to oversee internal audit and corporate compliance programs

# Education, Experience, & Licensing:

- Bachelor's degree in business, accounting, finance, or a related field required
- Minimum of 10 years of management experience
- In-depth understanding of the non-profit religious industry including risk management, compliance, and regulatory requirements
- In-depth understanding of accounting principles including budgeting, balance sheets, income statements, cash flow, and capital planning management
- Demonstrated strategic leadership ability
- Theology knowledge preferred

Travel: 20% - 30%; minimal overnight travel.

Salary: Commensurate with qualifications and experience, \$160,000 -\$180,000. This position offers comprehensive benefits and retirement plan. Details available from Human Resources.

Application Deadline: January 15, 2023

(We reserve the right to shorten the deadline for applications if we have sufficient interest. Please apply early to ensure your background will be considered.)

For consideration, please email resume to:

Grant Underwood Director Catholic Recruiter Associates <u>Grant@CatholicRecruiter.com</u>

**Note:** Only those selected for an interview with the search committee will be contacted.

Search managed by:

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