



# PRESIDENT

January 17, 2022

CATHOLIC RECRUITER ASSOCIATES

EXECUTIVE SEARCH • MANAGEMENT CONSULTING



## BACKGROUND

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The [Archdiocese of St. Louis](#) is home to over 500,000 Catholics. The Shepherd of the Diocese, Most Reverend Mitchell T. Rozanski ([Archbishop](#)) leads the faithful in 179 parishes in Eastern Missouri. [Catholic Charities of St. Louis](#) serves to fulfill the Gospel mandate to care for the “least of mine.” Through its 125 distinct programs administered through 8 agencies at 61 sites by 1500 employees Catholic Charities provides fulfillment of this mandate at the direction of the Archbishop and Board of Directors. Managing an annual budget \$80MM, the President works with other social service organizations to fill the gap of support to the marginalized people of the greater St. Louis community.

**Position Title:**     **President**

**Reports to:**        **Archbishop of St. Louis/ Board of Directors**

### Position Overview:

Serves at the discretion of the Archbishop as Chief Executive Officer of the Catholic Charities Corporation. Incumbent shall be the Archbishop’s representative to the Corporation and to all of the Catholic Charities Federation. The President shall be responsible for the management of the Corporation subject to the direction of the Archbishop, and the policies and directives adopted by the Board of Directors. Incumbent shall work cooperatively with the Archbishop, his delegate and the Board of Directors in respect to their various roles in governance and operation of the Corporation, and in carrying out the purposes of the Corporation.



## Responsibilities:

- Incumbent shall be a member, ex officio without vote, of the Board of Directors of the Catholic Charities Corporation and a member, ex officio with vote, of the Board of Directors of each of the other 8 corporations in the Catholic Charities Federation.
- Plans and coordinates general policy and program formulation for the agency, and interprets to the Board of Directors the implications for the agency of policies and programs proposed.
- Attends all Board meetings and serves, ex officio, on all committees of the Board.
- Presents to the Board at each meeting a report on the operation of the agency's programs and finances.
- Annually presents to the Archbishop an annual report of the operations and annual financial reports of the Corporation and all corporations in the Catholic Charities Federation.
- Develops, fosters and pro-actively promotes the Catholic identity of the agency's services, programs and initiatives.
- Has the principal and critical responsibility to implement the Strategic Plan for Catholic Charities of the Archdiocese and to make recommendations for changes as needed.
- Is responsible for program development consistent with the by-laws, objectives and resources of the agency and with maximum use of Staff and Board participation.
- Coordinates all the programs within the Catholic Charities Federation.
- Plans with other social service agencies and develops methods of interagency work and agreements to assure best coordination and use of resources in the community.
- Prepares budgets with Chief Financial Officer; ensures budget justifications are organized and presented. Investigates and suggests sources of financial support for agency programs through appropriate channels.
- Responsible for personnel management, in accord with written agency policy.
- Recruits, employs, assigns, supervises, evaluates and terminates administrative personnel.
- Consults with agency Boards and approves the appointment or termination of Executive Directors of all Federation agencies.
- Recommends to the Archbishop the appointment of potential Board members for all the corporations in the Catholic Charities Federation.
- Interprets agency's programs and accomplishments to all agency personnel.
- Reviews program outcomes to ensure donors and funders clients are being properly served.
- Develops an organizational structure appropriate to agency programs and purposes.
- Promotes desirable community relations through developing leadership and providing technical guidance and education to Boards, committees, and community groups.

- Takes an active part in the development and expansion of local, state and national social services.
- Executes on behalf of the Corporation deeds, mortgages, bonds, contracts or other instruments which the Board of Directors, or the Member, have authorized to be executed, except for the execution thereof which has been explicitly delegated to another officer or agent of the Corporation, or shall be required by law to be otherwise executed.

## Position Requirements:

- Practicing Catholic in communion with the Church.
- 10 Years general management experience and increasing responsibility for people, finance, strategy, and operations. Consideration given to candidates from either the non-profit, corporate or entrepreneurial world.
- Intimate knowledge of the population needs and capabilities of social service organizations to minister to marginalized people. Local knowledge of this landscape in St. Louis a plus.
- A leader who fosters diversity within this organization and seeks open channels of communication with all of the diverse population of our Archdiocese.
- Can lead a strategic initiative focused on evaluation of operating efficiencies and consolidations.
- Committed to working collaboratively with the Archbishop and his delegates recognizing that Catholic Charities is a part of the Archdiocese of St. Louis.
- The President has daily contacts, of more than ordinary complexity and sensitivity, with Church and civic leaders, the United Way, Boards of Directors, donors and agency directors. Incumbent is the representative of the Archbishop for social services. Incumbent serves as a member of the Archdiocesan Curia.

Compensation and Benefits: Highly competitive with comprehensive benefit package

Application Deadline: May 15, 2022

*(We reserve the right to shorten the deadline for applications if we have sufficient interest. Please apply early to ensure your background will be considered.)*

**For consideration, please email resume to:**

Brent Morton  
Vice President  
Catholic Recruiter Associates  
[Brent@CatholicRecruiter.com](mailto:Brent@CatholicRecruiter.com)

**Note:** Only those selected for an interview with the search committee will be contacted.

Search managed by:

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