

CATHOLIC RECRUITER ASSOCIATES

EXECUTIVE SEARCH • MANAGEMENT CONSULTING

CLIENT BACKGROUND:

The Roman Catholic Diocese of Raleigh (<http://dioceseofraleigh.org/>) comprises the 54 eastern counties of North Carolina, covering approximately 32,000 square miles. The Diocese is organized into 8 deaneries with 93 parishes and missions and 5 centers for campus ministry. The Diocese is served by 113 active Diocesan and religious order priests serving 223,000 Catholics and approximately 250,000 unregistered Hispanics. In addition to the Hispanic population, the Diocese has become home to an increasing population of Catholics from African and Asian countries. The spiritual leader of the Diocese is **Bishop Michael F. Burbidge** ([Bishop Burbidge's Biography](#))

The Senior Director of Lay Leadership is a critical member of a strategically redesigned Secretariat for Lay Formation, Marriage and Family Life. On Thursday, November 11, 2015 he announced the appointment of Mrs. Aimee Viana to head the Secretariat for Lay Formation, Marriage, and Family Life effective January 4, 2016. Offices within this Secretariat include:

- Marriage and Family Life
- Human Life and Dignity
- Hispanic Ministry
- African Ancestry
- Youth Ministry
- Lay Ministry
- Catechesis and Faith Formation
- Native American Ministry

Title: Senior Director of Married Life

Supervisor: Secretary for Lay Formation, Marriage and Family (Bishop's cabinet)

Supervision given: Matrix organization of staff supporting others in the Secretariat leadership.

Position Statement: The Senior Director of Married Life will develop, coordinate, and administer an effective holistic and comprehensive marriage preparation and enrichment ministry.



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Duties:

- * Assess current programs and approaches, propose strategic direction, and take appropriate actions to execute plans
- * Set priorities and initiatives for marriage preparation, enrichment, and support
- * Effectively collaborate with others and supervise projects in order to provide resources and assistance to parishes developing sacramental preparation, marriage enrichment, and support programs for couples
- * Promote programs that enable parishes to provide pastoral accompaniment and support throughout married life
- * Assist parishes in developing programs for marriages that are experiencing problems
- * Serve as an advocate for issues regarding marriage
- * Provide resources, support, training and advocacy for Natural Family Planning and other programs focused on chastity and conjugal love
- * Serve as the liaison for Marriage Encounter, Retrouvaille, Single/ Single Again, Fertility Awareness Programs, and other ministries
- * Create and implement programs that provide spiritual development opportunities for couples as well as men and women, respectively
- * Coordinate the Bishop's Annual Wedding Anniversary Mass and other related diocesan events
- * Manage budgets related to ministry projects
- * Some travel, weekend, and evening work required

Minimum Requirements:

- * Bachelor's Degree in Theology/Pastoral Ministry/Religious Education or related field
- * Five years of ministry experience related to marriage and married life
- * Three years of experience managing small teams
- * Practicing Catholic in good standing
- * Excellent oral and written communication skills

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* Proficient with MS Office, including Word, Excel, PowerPoint, Outlook

Preferred Education and Experience:

* Master's Degree in Theology/ Pastoral Ministry/ Religious Education or related field

* Eight years of ministry experience related to marriage and married life

* Bilingual (English/Spanish)

Personal Attributes: Positive, Collegial; Spiritual; Joyful; Nurturing; Strategic; Communicator (all mediums)

Compensation: \$65K

Benefits: Comprehensive benefits. Details available as part of interview process.

Background check: All people hired within the Diocese of Raleigh must submit to a criminal background check including fingerprinting as part of the Diocesan Safe Environment policy.

Application Deadline: September 30, 2016

Interested and qualified parties, please email: Pat@CatholicRecruiter.com with resume.

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